

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of  
Sixpenny Handley & Pentridge Parish Council  
Held 7<sup>th</sup> February 2019 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<b>Public Open Session</b> 0 Members of the public present.	
<b>281</b>	<p><b>Attendance &amp; Apologies</b></p> <p>Cllr James Reed (Chairman of the F&amp;GP Committee) Cllr Colin Taylor (Chairman of Parish Council) Cllr Andy Turner Cllr Stuart McLean Cllr Bea Boyland Cllr Andy Turner</p> <p><b>Also in Attendance</b> Mrs Ciona Nicholson (Clerk)</p> <p><b>Apologies</b> Cllr Rosali Adams</p>	
<b>282</b>	<p><b>Declarations of Interest &amp; Grants for Dispensation</b></p> <p><b>The following members declare non-pecuniary interests in matters relating to:</b></p> <p>Cllr Colin Taylor – Pentridge Village Hall/CLT Roebuck Committee Cllr James Reed – Community Land Trust Cllr David Adams – Community Land Trust/Sixpenny Handley Sports Facilities Cllr Rosalie Adams – Sixpenny Handley Village Hall/ Allotment Association Cllr Andy Turner – Community Land Trust /CLT Roebuck Committee</p>	
<b>283</b>	<p><b>Matters arising from the last F&amp;GP Parish Council Meeting held 3<sup>rd</sup> January 2019.</b></p> <p>None.</p>	
<b>284</b>	<p><b>Play Area Matters and weekly Inspection Reports.</b></p> <ul style="list-style-type: none"> <li>• The January Play Inspection report was considered. No actions required.</li> <li>• Contact Rev Richard Hinton regarding health &amp; safety concerns following recent boundary hedge cutting between the church overflow land and the play park.</li> </ul>	<b>Clerk</b>
<b>285</b>	<p><b>To consider Sports Facilities Matters.</b></p> <p>A number of Cricket pitch and outfield maintenance issues were identified. Clerk to contact the Chairman of the Sixpenny Handley Cricket Club with an invitation to discuss the future of the Club in 19/20.</p> <ul style="list-style-type: none"> <li>• The metal frame of the cricket nets have collapsed in various places raising health &amp; safety concerns.</li> <li>• Cricket Strip roller is leaking diesel in to the outfield.</li> <li>• The broken wooden sight screens requires removal from the area.</li> <li>• Grass pitch requires feeding and weeding (moss removal).</li> </ul> <p>CSG Annual Fire Alarm Inspection is due on 8<sup>th</sup> Feb 2019.</p>	<b>Clerk</b>

286	<p><b>Village Hall Matters.</b></p> <p>In view of the recent Village Hall stage refurbishment clerk to make an enquiry as to the availability of the old projector screen.</p>	Clerk
287	<p><b>Grass Cutting Contracts</b></p> <p>Members accepted and approved Terrafirma Southern’s schedule of amenity grass cutting 2019/20 tender.</p>	
288	<p><b>Review of Emergency Planning Procedures</b></p> <p>There have been no further developments since the Emergency Planning procedure folder was collected by EDDC in April 2018. In due course, the complete hand over of Emergency Planning Procedures from EDDC to Dorset Council will be made.</p>	
289	<p><b>Internal Auditor Appointment</b></p> <p>Members confirmed the services of Internal Auditor Mr P.Walker for 2019/20.</p>	
290	<p><b>Annual Parish Assembly</b></p> <p>Members approved the agenda &amp; arrangements for this meeting.</p>	
291	<p><b>Actions from correspondence</b></p> <p>BASC Permission to shoot pests form to be completed by the Chairman (volunteer engaged to reduce numbers of rabbits on the Recreation Ground).</p> <p>Investigate the Village Hall driveway’s solar bollards – reports of them not working.</p> <p>A street light located at number 33 Sheasby Close identified as not working – report to Aster Housing Association.</p>	<p>CT</p> <p>Clerk</p> <p>Clerk</p>
292	<p><b>Financial Matters &amp; Expenditure</b></p> <p>The RFO provided members with a report on finances to 3<sup>rd</sup> January 2019. Bank Reconciliation for signing; List of Receipts &amp; Payments for scrutiny; Copy of x2 Bank Statements for signing.</p> <p>Members approved unanimously the RFO Receipts &amp; Payments Report – <b>see Appendix A.</b></p> <ul style="list-style-type: none"> <li>Members considered a quote and approved expenditure of £528.94 for the Parish Office library extension. All agreed.</li> </ul>	

Meeting Closed 08.37pm

**These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.**

Signed;..... **28<sup>th</sup> February 2019**

**Sixpenny Handley & Pentridge Parish Council**

**Receipts & Payments – 7<sup>th</sup> February 2019**

**Current Balance £98,452.16**

**Deposit Balance £45,096.05**

		Receipts	Payment
07/02/2019	EDDC Rent	SO	462.49
03/01/2019	Leeksons Exterior Cleaning (Village Hall)	2673	1,440.00
03/01/2019	Verwood Electrical (VH Condition Report)	2674	468.00
07/02/2019	C Nicholson January salary payment	2675	800.33
07/02/2019	Dorset County Council (traffic surveys)	2676	480.00
07/02/2019	L Fisher (Parish Office Cleans x6)	2677	60.00
07/02/2019	Bournemouth Water Business (July 18 - January 19)	2678	26.81
07/02/2019	Complete Fire Service (Sports Pavilion fire extinguisher annual service)	2679	67.20
07/02/2019	CSG Fire & Security (Sports Pavilion fire alarm maintenance)	2680	150.00
07/02/2019	East Dorset Citizens Advice Bureau (Annual Donation)	2681	250.00
07/02/2019	Mr A Gibb (Reimbursement payment x2 Padlocks for SID)	2682	49.66
07/02/2019	Verwood Electrical (VH Remedial works from Condition Report)	2683	4,596.00
07/02/2019	Mr A Turner (reimbursement payment Printer ink cartridges)	2684	30.15
07/02/2019	The Consortium (Cleaning products for Parish Property)	2685	160.11
07/02/2019	Terrafirma (grass cutting maintenance Sep 18 - Feb 19)	2686	891.40
07/02/2019	DAPTC (Clerks Seminar Sep 18)	2687	70.00
28/12/2018	HMRC VAT reclaim	na	1,392.05
16/01/2019	Village Hall refurbishment Grant	na	30,000.00
16/01/2019	Wayleaves	na	20.94
31/12/2019	Business Reserve Interest	na	7.66
<b>February Total</b>			<b>31,420.65</b>
			<b>10,002.15</b>

1<sup>st</sup>Signature.....2<sup>nd</sup>Signature.....

Scrutineer.....Date.....

